YWCA Charleston Racial Equity & Inclusion Internship

About YWCA Charleston
YWCA Charleston has been fostering self-sufficiency and independence since 1912. Originally designed as secure lodging for young women as they pursued careers, the YWCA has evolved into one of the city’s most diverse and comprehensive networks of social service programs. Our mission is eliminating racism, empowering women and promoting peace, justice, freedom and dignity for all. The Race to End Racism, a 5K Run/1 Mile Walk supporting our racial justice programming and Over the Edge supporting the Many Stories, One Future capital campaign to endow the program.

Days/hours & Duration
- January through May, start and stop dates agreed upon between the YWCA and intern
- At least 15 hours per week totaling 200 hours for the semester in office & at community events

Description
This internship is designed for a high energy, results-driven individual interested in training, mentorship and experience in racial equity & inclusion programming (bias training support, event support, and community outreach). Candidate will receive 200 service hours and compensated $500 to be distributed in two parts. The internship is located at the YWCA Administrative Offices at 1426 Kanawha Blvd East in Charleston, candidate preferably a sophomore or junior college student.

Duties & Responsibilities
- Support planning & execution of the YWCA Race to End Racism – a 5K Run/1 Mile Walk on Charleston West Side in April
- Support the planning and execution of YWCA Racial Equity & Inclusion programming such as Implicit Bias Trainings and Conversation Cafe
- Become well-versed on YWCA Racial Equity & Inclusion program successes
- Create educational and informational racially inclusive related content for Facebook & Twitter
- Support Program Director’s outreach and tasks for YWCA Race to End Racism.
- Data entry and researching
- Support event publicity, including placing posters & Save-The-Date cards around town
- Other duties as assigned

Skills & Qualifications
- Passion for Racial Equity & Inclusion and Social Justice.
- Have the capability of attending training events
- Able to perform tasks in Microsoft Word, PowerPoint and Excel
- Ability to positively interact with individuals from diverse backgrounds.
- Fluency in social media marketing via Facebook, Instagram and Twitter content management; must have active Facebook profile & Twitter account
- Must be available for event on April 23 for event preparation and execution

Application Instructions
Send your résumé to YWCA Charleston’s Racial Equity & Inclusion Program Director, Shanté Ellis shante@ywcacharleston.org, with subject line: “YWCA Racial Equity & Inclusion Intern Application.”

Deadline for application: Friday, January 14th, 2022